

Internship Position

FeelGood Special Projects Intern

Spring 2023 (January 10 - May 12, 2023)

The Hunger Project (THP) is a global non-profit organization whose mission is to end hunger and poverty by pioneering sustainable, grassroots, women-centered strategies and advocating for their widespread adoption in regions where hunger persists. We operate in 23 countries with 350 staff and have mobilized 395,000 volunteer leaders worldwide. Our programs throughout Africa, South Asia, and Latin America are based on an innovative, holistic approach, which empowers women and men living in rural villages to become the agents of their own development and make sustainable progress in overcoming hunger and poverty.

Position Summary

Are you passionate about international affairs and international development work? Would you like an internship with a global organization to empower women and men to end their hunger and poverty? Do you enjoy creating new ideas and watching them come alive? Then you should join our Investor Engagement Team!

The Hunger Project is seeking individuals with a passion for serving others and an interest in supporting our work during Spring 2023. This is a part-time, unpaid, remote internship. However, this internship may satisfy the requirements for academic credit or an internship stipend program. Please check with your school and local communities before accepting to determine.

This is an opportunity for passionate, creative, and adaptable individuals who are eager to learn to actively support many facets of project management through FeelGood branding, planning, and implantation of engagement events, conferences and special projects. These individuals will build relationships and grow their mindset and skills as they eagerly put into practice their formal educational training.

Key Responsibilities

- Support the planning, coordinating, and executing of FeelGood events (virtual or in-person)
- Draft and edit communication, content, and fundraising materials specific to FeelGood efforts, events, investor trips, and branding.
- Provide administrative, creative, and project management support to the Engagement team.
- Support the planning, coordinating, and executing of any FeelGood special projects.
- Act as a project manager by keeping documents, systems, Google drives, schedules, and meeting notes up to date and organized.
- Build relationships with THP staff, vendors, investors, and other past/present THP interns.
- Other administrative duties and projects as assigned by FeelGood Program Manager or FeelGood Operations Associate.

Qualifications

- **Must be located in the United States.**
- **Current part-time or full-time student at an accredited college or university.**
- **Must be able to commit to 12-30 hours per week. No weekends.**
- Desire to learn, grow and embrace or generate new innovative ideas.
- Highly organized, detail-oriented, and committed to accuracy.
- Self-starter with strong leadership and social skills. Must be able to work independently and take ownership of your time, space, and projects.
- Interest and/or work experience in international development, gender studies, non-profit management, fundraising, client services, event management, and hospitality.
- Excellent oral and written communication skills.
- Creative ability to develop print, digital and social content.
- A team player who is adaptable, flexible, and willing to contribute whenever needed. Has the desire to be in service of others, working behind the scenes to ensure excellent delivery of the team's work. Resourceful and must be able to work independently.
- Knowledge of standard business applications: Word, Excel, PowerPoint, SharePoint, Gmail, Google Docs; knowledge of Sales Force a plus, as well as any graphics programs;
- Willingness to assist during evening events or meetings.
- Experience working across nations and cultures is a plus, as well as multiple language skills.
- Commitment to THP's values, including understanding and compatibility with our principles and philosophy. The successful candidate will be working with a team who loves what they are doing and feels it is a privilege to work in service of this mission.

How to Apply

To apply you must send a cover letter and resume to apply@thp.org by December 7, 2022. Please do not apply directly through this career platform.

This is a part-time, unpaid, remote internship. If you think this internship may satisfy the requirements for academic credit or an internship stipend program from your school or local communities, we will be happy to complete and support the request for funding.

THE HUNGER PROJECT IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, CREED, RELIGION, GENDER, SEXUAL ORIENTATION, AGE, DISABILITY, OR ANY OTHER LEGALLY-PROTECTED CHARACTERISTIC.